

**USGIF**  
**TC&PD Committee Meeting Minutes**  
**21 Jul 2017**

- **Welcome/Attendance**
  - Present
    - Cathy Alt-Shoemaker
    - Michael Hauck
    - Shawn Kalis
    - John Macier
    - Doug McGovern
    - Darryl Murdock
    - Sherry Olson
    - Renard Paulin
  
- **Approval of Jun Minutes**
  - Spelling mistake in Michael Hauck's name corrected
  - Minutes unanimously approved
  
- **New members**
  - Scott Herman
    - Decision was made to wait on approving Mr. Herman until he provided his resume and verification that he desired to be part of the committee
  - Chris Parrett
    - Mission Dir, Army GEOINT Battalion, NGA NCE, GG-15
    - Accepted
  - Neeru Katyal
    - KeyW, Director, Geospatial Program Office
    - Candidate did not have enough GEOINT knowledge/experience
    - Will ask and see if other KeyW members would be better candidates
  
- **Old Business**
  - TC&PD Charter Sub-Committee
    - Tues, 25 Jul add comments & provide to members; Vote by 28 Jul
  - Outreach and Recruitment
    - Sub-committee created
      - Members: Mike, Sherry
      - Mike to email the group for additional members.
  - Professional Development Activities
    - YPG Mentoring program
      - Will ask Heather for status update next meeting
    - USA Science and Engineering Festival - 7-8 April 2018
      - Darryl to transfer responsibility for USGIF follow-up to Jeff Ley
  - Geospatial Entrepreneurship – Update
    - No one provided comments to Mile Hauk's Draft document
    - Sub-committee to be created
      - Doug & Michael supporting members

- Send out request for Chair: Renard/Michael to recruit members
  - Certification Program - Update
    - Idea to bring HR people together with Darryl to get buy-in- Progress?
      - Still looking for one org to do 10 certs; will be a big boost to the program – Update
      - Darryl needs company check writers/ hiring managers, Heads of HR, and Recruiters to engage.
      - Darryl has had two meetings w/large businesses; they don't know what we do
      - Need to evangelize; NGA related, new hires need clearances; but training and prof dev are areas that need focus
      - Would be good if Darryl could have 2/month table tops with businesses
      - Will follow-up next meeting – names and contact info, and dates available
  - USGIF Cross-Committee Participation – Update
    - Current involvement: YPG (Heather), NAWG (Renard), AI (Doug ), Academic Advisory Board/Cert Gov. board (Shawn)
    - Looking for other committee members to participate
    - *John M. – TC&PDC rep to Analytic Modernization Committee*
    - *Bryan Raymer – St. Louis Area Working Group*
    - *Need a Small Business Advisory Working Group rep – get a hold of co-chairs through Justin*
  - Essential Body of Knowledge - Update
    - Darryl can come talk to AI Committee' Doug will let Darryl know – Dual Poll to Cert Gov Board
    - Talbot/Lisa Kick off week of 21<sup>st</sup> in Aug, Kick-off meeting, then a clear path for this committee to contribute; perhaps by Sept meeting.
    - Doug will familiarize AI committee with EBK location/contents – Tuesday 25 Jul
    - Areas missing from the EBJ: ML/AI, FMV, UAS Ops, Big Data
    - Look at competency Four (visualization) – how do you assess visualization
    - Shawn to contact AFRL, Dr. Rogers, invite to participate on working group
    - Week of Nov 13<sup>th</sup> looking to have a visualization workshop here, GEOINT Community Week.
    - March - James Madison another Viz Workshop led by Kolvoord
    - Look at competency Three; Bryan to look at that and make recommendations
    - *Take advantage of survey results to shape what things are focused on – Mike?*
    - *Doug – GEOINT Survey -- Mike responses were sent.*
    - *Assessments in EBK Competencies 1,2,3*
    - *Look at EBK , report back to Renard and Shawn*
- **New Business**
  - GEOINT 2018 Symposium Planning - Update
    - GEOINT Foreword
      - Should TC&PDC plan again next year?
      - Get a Cardillo quote from him to advertise next year's Foreword
      - Committee wants a jump start on 2018 on being involved, Do they need our support? In what area? What is their timeline, can we get a copy.
      - Better coordination in the committee needed
      - Themes and strawman discussions in the future

- Need to reach out to Justin
  - GEOINT Symposium
    - *Education and training tracks free, others charge for next year?*
    - *Classes used to be in GEOINT foreword. Now in the morning. Some had charges and some didn't. Need to be consistent.*
    - *Sherry – need to know what tech skills are needed*
    - *Conduct a survey to find interest areas for follow-up training –wait on Justin's feedback*
  - *USGIF meeting comparing GEOINT between UK and US – Dr. Bacusfill/Setve Henworth*
    - *Attended by Renard*
    - *Cardillo to be briefed on 4 Aug*
    - *Will release a report*
    - *Would be good to have someone from that group brief TC&PDC on report*
    - *Renard will get POC from Darryl & coord. and brief in Aug Meeting,*
    - *Cathy will reach out to them and let them know TCPDC is interested in getting a brief by Aug meeting*
- **Action Items**
  - Review charter by Tues, develop initial mission statement, circulate for committee input — Charter sub-committee – Open
  - Brainstorm additions/updates on Essential Body of Knowledge to provide to GB, e.g. Machine learning, cognitive computing, data science, etc.– All - Open
  - Look at EBK competency Three and make recommendations - Bryan – New/Open
  - Brainstorm Job Placement Ideas incl., Certificate, Cert, Job Board, GSM in preparation for the next meeting – All - Open
  - Draft mentor satellite programs – Shawn – New/Open
  - TC&PDC to fill in the specifics/content to USGIF Recruiter Webpage draft – All – Open
  - Recruit TC&PD members to set up Entrepreneur sub-committee - Renard & Mike – Open
  - Contact AFRL, Dr. Rogers, invite to participate on EBK working group – Shawn – Open
  - VT Follow-up – Sherry - Open
- **Next meeting** 18 Aug
- **Adjournment**