USGIF
TC&PD Committee Meeting Minutes
20 July 2018

- Welcome/Attendance
  - Renard Paulin, Chaired
  - Colin Brooks
  - Michael Hauck
  - Marissa Hess
  - Camelia Kantor
  - Skip Maselli
  - Doug McGovern
  - Daniella Moody
  - Sherry Olson
  - Ashley Richter
  - Steve Thomas
  - Ed Waldespurger
  - Ann Waynik
  - David Henze-Gongola
  - Brian Raymer

- Approval of June Minutes
  - Approved, with revision to add Jordan Fuhr’s exit from USGIF along with Justin and Aimee

- Announced New members
  - None

- Announcement of Staff Changes
  - Jordan Fuhr and Aimee McGranahan departed

- Departing Members
  - None

- Active Initiatives
  - Certification Program –
    - Ask is for everyone to connect as many USGIF member companies (the HR departments) as possible with the USGIF certification program
    - USGIF is working with a 3rd party consulting company called GSC (Chris Anderson)
  - USGIF Cross-Committee Participation
    - Current involvement:
      - YPG (Marisa)
        - Coding workshop was postponed, which was not a YPG exclusive coding event, but was rather to have been a USGIF coding event
        - Coding is perceived as increasingly important aspect of professional development as we move into the world of AI
        - With respect to mentorship, TC&PD could support this effort as it matures
      - IAWG (Nick Buck/Ann)
        - Mid year assessment for IAWG action teams
        - How our business model attracts young talent and how it helps the customer actin team is main focus currently
      - NAWG (Renard/Skip)
        - NGA top 10 list received, reviewing
- **ACTION**: Renard to send NGA Top 10 list to TC&PDC

- **AI/ML (Doug):**
  - Group still recovering from GEOINT
  - All day, unclass workshop 13 November at NCE (7-5), classified session 14 November at NCE (12-5)
  - **ACTION**: AI/ML group to share draft workshop agenda with TC&PDC for feedback

- **Academic Advisory Board (AAB) (Sherry)**
  - 28-29 September Full Academic summit
  - Invite only, ~40 people from accredited and going through accreditation schools
  - Monthly meetings first Tuesday
  - Any TC&PDC members interested in attending, reach out to Camilla

- **Certification Governance Board (CGB) (Lisa)**
  - EBK updates on going
  - Next meeting mid-September – voting on updates to EBK

- **Analytic Modernization (John Macier)**
  - **ACTION**: Camilla to help facilitate interaction between AMOD and TC&PDC

- **SLAWG (Bryan Raymer, Steve Thomas)**
  - Lots of work with TREX center
  - Looking to build a consortium of universities to connect with industry and government

- **SBAWG (Kelly Allen)**
  - **ACTION**: Camilla to help facilitate interaction between SBAWG and TC&PDC

- **Law & Public Policy Working Group**
  - NTR
    - Geospatial Lexicon Subcommittee
      - Final draft of charter out to subcommittee for review; will submit to full committee for review
      - Reviewing existing glossaries/documents as foundation/starting point for lexicon
      - Submitted abstract for S&FOG, decided to wait to publish next year
    - GEOINT 2018 Symposium
      - Those who participated in planning of GEOINT Forward asked to provide lessons learned to Michael and Renard
    - Joint committee discussions w/NAWG and Academic Advisory Board around TC&PD for contracting/business side of things to try to get government and industry to better understand how the contracting process works on either side.
      - Skip and Jim are NAWG Co-Chairs
      - Need to explain the importance of acquisition tradecraft and its impact on the mission
      - Various approaches are possible:
        - Work with a handful of people in contracting to teach them about analysis, OR
        - Introduce basics of contracting into analyst training, OR
        - Hold “Reverse Industry” Day
      - **This will be the WORKING SESSION TOPIC for the JULY TC&PD meeting (ASSESSING AND ADVANCING THE STATE OF CONTRACTING TRADCRAFT)**

- **New Business**
Michael and Renard working on presentation from T-REX at upcoming TC&PDC meeting (Bryan to help with scheduling with Patty)
- Abstracts sought for papers to include in 2019 State and Future of GEOINT – deadline next Friday to submit to USGIF
  - Lexicon subcommittee is considering a submission on its work
- Potential new working group topic: FMV and other sensors on autonomous vehicles (i.e. UAVs), how these data streams are being incorporated into current TC?

**Action Items (Aggregated)**
- ACTION: YPG to determine what part of their membership is developers? How many YPG members are looking for work? What exactly is it that YPG needs from TC&PD? What exactly is the problem definition? STATUS: Now we await a new USGIF staff liaison.
- ACTION: Question for USGIF staff – are the POCs listed on the website current? Who are the correct POCs? STATUS: Personnel changes have occurred. Expect update to website org chart in July.
- ACTION: Michael to recruit Gabe Chang to join TC&PD
- ACTION: Steve to request briefing from T-REX for TC&PD STATUS: In Progress
- ACTION: Renard to send email to committee requesting participation in Doug’s AI/ML working group on this topic
- ACTION: Focus on coding as Professional Development topic for the August TC&PD Working Topic
- ACTION: Renard to send NGA Top 10 list to TC&PDC
- ACTION: AI/ML group to share draft workshop agenda with TC&PDC for feedback
- ACTION: Camilla to help facilitate interaction between AMOD and TC&PDC
- ACTION: Camilla to help facilitate interaction between SBAWG and TC&PDC

**Next Meeting:** 17 August 2018
- Working Session Topic: ???

**WORKING SESSION -- AI/ML Impact on Tradecraft and Professional Development**

Assignment: Last month TC&PD members were asked to scout for analysts with whom we would conduct initial interviews. These interviews would help the committee define the scope of the issue(s) that we need to address.

**ACTIONS ITEMS FROM LAST WG SESSION – target interviews**
- There is an SBIR program on the 4th floor (NGA) using AI/ML on a regular basis (DeepCore);
  - ACTION: Skip Maselli to send names of POCs at NGA to whole committee
  - ACTION: Sherry and/or Skip to interview Buzz Roberts about NGA’s DeepCore and SBIR programs
- Doug McGovern (IBM) has an active AI/ML program
  - ACTION: John Macier to provide Doug’s private contact info to Michael
  - ACTION: Michael to interview Doug STATUS: Doug not responding
- MAVEN Program at USD(I)
  - ACTION: Don Widener to provide MAVEN contacts to Renard and Michael STATUS: Chris Bird is NGA POC for MAVEN
  - ACTION: Sherry and/or Skip to interview MAVEN POC provided by Don STATIS: Planning to meet after July 4th holiday (Todd Bacastow will join the meeting)

**Working Session Topic:** Discuss Action Plan for ASSESSING AND ADVANCING THE STATE OF CONTRACTING TRADCRAFT