



Geospatial Intelligence (GEOINT) Education & Professional Development Coordinator

Do you have a passion for education? Do you have an interest in geography or the geospatial industry? The United States Geospatial Intelligence Foundation (USGIF) is seeking qualified applicants for its **Education & Professional Development Coordinator** position to help steward the Foundation's established collegiate Geospatial Intelligence Accreditation Program, the Professional Certification Program, and support workforce development and K-12 outreach and curriculum development activities. We are seeking an educator with great communication skills, positive and recent teaching experience in Geography or other GEOINT relevant STEAM disciplines.

The Education & professional development manager/coordinator will:

- Maintain consistent and ongoing communication with the VP of Academic Affairs and USGIF staff on issues related to education to help achieve the educational goals of the Foundation;
- Serve as deputy point of contact for USGIF accredited academic programs, academic and K-12 (sub)committees, GEOINT certified professionals, and the overall geospatial community;
- Coordinate aspects of geospatial curriculum development, training materials, and outreach, monitor timelines and fulfillment of deliverables, and assist with strategically building and implementing new initiatives that support educational excellence and curriculum quality;
- Research, analyze, review, edit, and report statistics and information related to education institutions that may meet the USGIF accreditation Standards for Accreditation, K-12 schools interested in applying GEOINT, and commercial entities interested in professional development and certifications;
- Maintain files of reports, policies, procedures, and other related data pertaining to USGIF Accreditation, scholarships, educational committees, workgroups and sub-committees, K-12 initiatives and other related data;
- Help plan and coordinate USGIF events related to education and outreach;
- Cultivate relationships that benefit education-related goals of the foundation;
- Facilitate regular team meetings and communicate team decisions, action items, and interim and final reporting;
- Evaluate effectiveness of educational and professional development programs and communicate improvement opportunities;
- Perform related duties as assigned.

Qualifications

- Bachelor's degree required (Geography or any STEAM related field);
- Minimum of 2 years teaching experience;
- Basic working knowledge of geospatial software (ArcGIS, QGIS, other) and familiarity with imagery and other data analysis techniques a plus.
- Experience developing and delivering educational curricula in traditional and/or e-learning environments;
- Ability to drive initiatives to closure with little supervision while working successfully in close cooperation with others;
- Highly organized with a strong ability to immediately re-task based on emerging priorities;
- Good computer skills including knowledge of word processing, spreadsheet and presentation software.
- Collegial, collaborative spirit essential;
- Motivated to serve others via an educational, non-profit setting;
- Excellent oral and presentation skills required;
- Passion about contributing to the greater good by helping a non-profit educational foundation achieve its goals of helping and supporting geospatial-related educational initiatives from the K-12 to college level and beyond.

Working Conditions:

- Work occasionally requires lifting materials (~25 lbs.)
- Must be able to travel nationally occasionally

USGIF is the leader in bridging the industry, government and academia to advance the Geospatial Intelligence tradecraft and the only Geospatial Intelligence accrediting body in the field. We offer yearly scholarships of more than \$100,000, work closely with numerous colleges and universities as well as K-12 schools, and organize professional training sessions and community gatherings. USGIF collaborates with major players in this space by organizing major events such as the annual GEOINT Symposium and publishes latest innovations and ideas in *Trajectory* magazine and the *State & Future of the GEOINT*.

How to apply:

Please send cover letter, resumé and salary history and/or requirements to hr@usgif.org, Subject: Education Coordinator. No phone calls please.